



**SELLER'S INFORMATION FORM**

**If there are any existing mortgage loan(s) for the Property, please provide your loan information so that we can contact your lender(s) to order a payoff statement(s):**

Name of Lender: \_\_\_\_\_

Loan Number: \_\_\_\_\_

Customer Service Phone Number: \_\_\_\_\_

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Loan Number: \_\_\_\_\_

Customer Service Phone Number: \_\_\_\_\_

*Your lender may require your authorization to release information regarding your loan. Please sign below as authorization for your lender to release payoff information to Independence Title Company:*

\_\_\_\_\_

**Are you a Citizen of the United States of America? YES/NO (circle one)**

**If NO, do you have a Green Card? YES/NO (circle one)**

If you are not a United States Citizen but you have a United States tax identification number, please write it in the following space: \_\_\_\_\_

**Please provide us with your Social Security Number & Drivers License Number:**

: \_\_\_\_\_

: \_\_\_\_\_

**Please provide us with your contact info:**

Daytime Phone # \_\_\_\_\_

**Please instruct as to where you want us to send documents and correspondence to you:**

Send to my email address only at: \_\_\_\_\_

Send to my mailing address only at : \_\_\_\_\_

Please provide HOA information on the property \_\_\_\_\_

The undersigned hereby requests and authorizes Independence Title Company ("Title Company") to order a Property Owners' Association resale certificate for the Property. The fee for this resale certificate will be paid for by the **Seller** as set forth in the Earnest Money Contract ("Contract") escrowed with the Title Company for the referenced transaction.

The Title Company will order the resale certificate as a courtesy only, and makes no representation or undertaking as to whether doing so is within Contract deadlines. In no circumstance will the Title Company be party to the Contract. The undersigned agrees to make timely reimbursement to the Company for any expense incurred in ordering the resale certificate in the event the transaction fails to close.

\_\_\_\_\_

**Can you provide us with a copy of the prior survey for this property? YES/NO (circle one)**

If yes, please indicate if any changes have been made to the property such as new structures, additional buildings, rooms, garages, swimming pools or other permanent improvements, or any changes in the location of boundary fences or boundary walls?

\_\_\_\_\_ No changes have been made to property:  
\_\_\_\_\_ Yes, the following changes have been made to the property:

If you are responsible for furnishing a new survey to the Buyer, and wish the Title Company to order the survey on your behalf, please complete the following authorization:

The undersigned hereby requests and authorizes Independence Title Company ("Title Company") to order a survey plat ("survey") for the Property, together with a metes and bounds description if the Title Company deems such necessary to provide policies of title insurance for the property. The fee for this survey work will be paid for by the **Seller** as set forth in the Earnest Money Contract ("Contract") escrowed with the Title Company for the referenced transaction.

The Title Company will order the survey as a courtesy only, and makes no representation or undertaking as to whether doing so is within Contract deadlines. In no circumstance will the Title Company be party to the Contract. The undersigned agrees to make timely reimbursement to the Company for any expense incurred in ordering the survey in the event the transaction fails to close. Seller understands and agrees that the Title Company will choose a survey provider within its sole discretion but makes no representation, warranty or other guarantee as to the quality or nature of the survey work provided. If Seller prefers the services of a particular surveyor, please indicate below.

Surveyor: \_\_\_\_\_ OR if none indicated, Title Company's choice.

**Please provide us with your marital status from date of acquisition of the Property to present:**

As of today, I am: Unmarried \_\_\_\_\_  
Married to, \_\_\_\_\_, which marriage took place on \_\_\_\_\_ (date).

From the day I acquired this property, I was:

\_\_\_\_\_ Unmarried  
\_\_\_\_\_ Married to my Current Spouse \_\_\_\_\_.  
\_\_\_\_\_ Married to (name of spouse on date of acquisition, if other than current spouse): \_\_\_\_\_

\_\_\_\_\_ Married to \_\_\_\_\_, which marriage terminated by:  
\_\_\_\_\_ Death \_\_\_ divorce on \_\_\_\_\_ (date).  
*If terminated by death*, please provide the name of county and state where will was probated: \_\_\_\_\_,  
*If terminated by divorce*, please provide the name of county and state where divorce decree is filed: \_\_\_\_\_,

\_\_\_\_\_ Is property Homestead or Investment?  
\_\_\_\_\_ If Homestead have you owned the property for 2 years or more?

**Will any Agent be signing for the Seller(s) under a Power of Attorney? YES/NO (circle one)**

If so, please indicate name of Seller(s) \_\_\_\_\_ and Agent \_\_\_\_\_ . You may be asked to provide the original Power of Attorney prior to closing if it has not been filed of record in the county where the Property is located.

**Will any Seller(s) be closing by mail? YES/NO (circle one) Name(s): \_\_\_\_\_**

**Does this transaction involve transfer of title to a manufactured home? YES/NO (If yes, your title company escrow officer will require additional information)**

**Is the Property held in a trust? YES/NO (circle one)** (If yes, the title company may require copies of the trust document or applicable portions for review. These documents will be kept confidential by the title company in accordance with the company's privacy policy and state and federal regulations and any original documents will be returned to you.)

Independence Title Company