

# Open Title Request Form

Date: \_\_\_\_\_

Seller Name: \_\_\_\_\_

Attn: Independence Title

Phone: \_\_\_\_\_

Escrow Officer: \_\_\_\_\_

Email: \_\_\_\_\_

RE: Request to open title work

Listing Agent: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

I will be selling my property located at: \_\_\_\_\_

Please open title work on this property as soon as possible because I will request any contract submitted to close at Independence Title. Before we receive a contract on the property, I want to be sure that there are not any potential outstanding title defects that would cause Independence Title to be unable to insure this property.

There may be a potential title issue centered around the following (if none known, put NA): \_\_\_\_\_

If applicable or available, please enclose a copy of the prior Owner's Title Policy and prior survey of the property.

Please let us know if you need any additional information to process this request.

Sincerely,

X \_\_\_\_\_

X \_\_\_\_\_

Please sign and print names above to show how title is currently held.

