



# ZOOMBOMBING

## WHAT IT IS AND HOW TO PREVENT IT

### What is Zoombombing?:

Zoombombing is when hackers take over your Zoom sessions and share information or images that you do not want as a part of your meeting.

### How to Prevent Zoombombing:

- **How to invite not using link** – Instead of using the link for the meeting, instead jot down the **Meeting ID**, which is noted in the middle, and the **PASSWORD**, at the bottom right. Put those in an e-mail with a personal note, to make your guests feel a lot better about the security of this meeting. They can either go to [www.zoom.us](http://www.zoom.us) to log into the meeting or open the app.
- **Use Random ID versus your Personal Meeting ID** - When you launch or schedule a meeting, the options panel lets you generate a **RANDOM ID** for the meeting rather than using your personal one. Using a **RANDOM ID** is another way to avoid trolls.
- **Adding passwords to meetings** – In the process of setting up a Zoom meeting on **Meeting Password**, click **Require Meeting Password**.
- **Restricting Screen Share to Host Only** – when you start the Zoom meeting click on the up arrow to the right of the Share Screen and go to **Advanced Sharing Options**. There you can select that the host is the only person that can share their screen.
- **Enable Waiting Room** – To enable the Waiting Room, go to your Master Account Settings, (under My Account at the top right of the main screen), click **Settings**, go to the **Meetings** tab and scroll all the way to the bottom, where you will find the **Waiting Room** options. Once selected, this will be the default on all your meetings.
- **Only allowing Authenticated Users** (for Pro, Business, Education, or Enterprise Account) – Go to Settings in zoom and enable **Only Authenticated Users can join meetings**. If the setting is disabled, click the Status toggle to enable it. If a verification dialog displays, choose Turn On to verify the change.
- **Lock Meeting** - Once everyone has joined the meeting, from the app on your computer, click **Manage Participants**, **More**, and then **Lock Meeting**.



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